

# St Joseph's Primary School Bardon



## 2020 Fees and Levies

	1 Child	2 Children	3 Children	4 Children
School Fees	1,255.00	1,765.00	2,300.00	2,550.00
Resource & Maintenance Levy	850.00	1,700.00	2,550.00	3,400.00
Stationery Levy	150.00	300.00	450.00	600.00
P&F Levy	100.00	100.00	100.00	100.00
Capital Levy	850.00	850.00	850.00	850.00
<b>Total Per Annum</b>	<b>3,205.00</b>	<b>4,715.00</b>	<b>6,250.00</b>	<b>7,500.00</b>
<b>2020 Costs <u>per student</u> (per annum) additional to the above totals:</b>				
Prep Levy	<b>500.00</b>			
Technology Levy (Years 1 to 6)	<b>200.00</b>			
Device Levy Year 3,4,MYs	<b>380.00</b>			

All fees outlined above are per annum amounts, and are charged in 4 quarterly instalments at the beginning of each term.

Payments may be made by an agreed payment plan that is arranged with the school Finance Officer to allow families to meet their commitments by weekly, fortnightly, or monthly payments. Usually, these payment arrangements are by direct debit from a nominated bank account or credit card.

Sibling Fee Discount: School Fees are charged in chronological order (ie. the eldest child is the 1st Child) and all siblings must be charged to the same account holders to be eligible for the 2nd, 3rd & 4th Child discount.

### Additional Fees

- School camps (Yrs 4,5,6)
- Instrumental music program
- Some extra-curricular activities eg. Dance Troupe, ICAS, Brainraiders, GRIPPS, etc.

Parents will be advised in advance of the details and costs.

### Methods of Payment – School Fees

Our preferred method of payment is via Direct Debit. (no additional credit charges for this method of payment).

Forms are available on parent portal, or via school office.

Other accepted methods of payment include

- Online with Mastercard/Visa via BPoint through the school website or Parent Portal.
- EFTPOS – Debit and Credit Cards at the school office, or via phoning the school office
- BPAY
- Direct credit to our bank account
- Agreed Payment Plan by Direct Debit or Credit Card

The school does not accept payments by cash.

**Effective: 1 January 2020**

### **Confirmation of Enrolment Fee**

A **non-refundable** fee of \$300.00 per student will be charged when the enrolment of the student is confirmed. Upon commencement, the fee component of \$200.00 will be credited to the first Statement of Fees issued.

Confirmation of Enrolment Fees can be paid directly by any of the above payment methods.

### **Late Fees**

St Joseph's Bardon will follow up all overdue school fee accounts.

Where an Agreed Payment Plan is not in place, families with outstanding accounts on or after the due date stated on each fee notice will be contacted by SMS, email and telephone.

### **Outstanding Fees**

All fees must be fully paid by the due date. If no satisfactory arrangements have been made to settle accounts, St Joseph's Bardon may forward your account to a Debt Collection agency. In serious cases, where there is a clear capacity to pay outstanding fees, legal options may also be pursued.

All legal costs, direct debit rejection fees, and any cost relating to debt collection or other costs incurred will be at the family's expense.

### **Concession Information**

A fee concession is available for eligible families. This eligibility is available based on a just and equitable formula reflecting financial hardship and is consistent with Brisbane Catholic Education guidelines.

An Application for Concession on Fees form can be obtained by contacting the Finance Officer. The granting of a fee concession is conditional on the family agreeing to the direct debit method of school fee payment. Fee concessions must be applied for annually.

### **Late Start Enrolment**

New students entering St Joseph's Primary School, Bardon after the commencement of the term may be charged on a pro-rata basis for the remaining weeks of the term where appropriate at the Principal's discretion.

### **Withdrawal of Enrolment**

Fees will be payable for the whole term in which the enrolment is terminated. For a reduction in fees a written request must be made to the Principal at the time of notification and may be granted at the Principal's discretion.

Library books, electronic devices and all accessories are to be returned to the School. If any fees remain outstanding, they will be payable as per the normal payment terms and where appropriate, any fees in credit will be refunded.

### **Extended Leave/Holding an Enrolment Place**

Fees will be payable for the whole term in which extended leave is taken. In exceptional circumstances a reduction in fees may be considered by the Principal at the time of receiving written notification. Consideration will be given to the length of the break, the nature of the leave, the time the student has been at the school, the number of previous leave occurrences, and the existence of student waiting lists.

**For further clarification regarding the above school fee and levy collection process, please contact the Principal or School Finance Officer.**